

Cabinet

Title of Report:	Report of the Overview and Scrutiny Committee: 11 July 2019	
Report No:	CAB/WS/19/013	
Report to and date:	Cabinet	23 July 2019
Chair of the Committee:	Councillor David Nettleton Overview and Scrutiny Committee Tel: 01284 702212 Email: david.nettleton@westsuffolk.gov.uk	
Lead Officer:	Christine Brain Democratic Services Officer (Scrutiny) Tel: 01638 719729 Email: Christine.brain@westsuffolk.gov.uk	
Purpose of report:	On 11 July 2019, the Overview and Audit Scrutiny Committee considered the following items: (1) West Suffolk Parking Review 2019; (2) Cabinet Decisions Plan (1 July 2019 to 31 May 2020); (3) Work Programme Update.	
Recommendation:	It is <u>RECOMMENDED</u> that Report No: CAB/WS/19/013, being the report of the Overview and Audit Scrutiny Committee, be noted.	
Key Decision:	No, it is not a Key Decision - <input checked="" type="checkbox"/> Report for information only.	
Consultation:	<ul style="list-style-type: none">See reports listed in Section 2 below.	
Alternative option(s):	<ul style="list-style-type: none">See reports listed in Section 2 below.	
Implications:		
<i>Are there any financial implications? If yes, please give details</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Please see background papers.

Are there any staffing implications? <i>If yes, please give details</i>	Yes <input type="checkbox"/> No <input type="checkbox"/> Please see background papers.
Are there any ICT implications? <i>If yes, please give details</i>	Yes <input type="checkbox"/> No <input type="checkbox"/> Please see background papers.
Are there any legal and/or policy implications? <i>If yes, please give details</i>	Yes <input type="checkbox"/> No <input type="checkbox"/> Please see background papers.
Are there any equality implications? <i>If yes, please give details</i>	Yes <input type="checkbox"/> No <input type="checkbox"/> Please see background papers.
Risk/opportunity assessment:	Please see background papers.
Ward(s) affected:	All Wards
Background papers:	Please see background papers, which are listed at the end of the report.
Documents attached:	None

1. Key issues and reasons for recommendation

1.1 West Suffolk Parking Review 2019 (Report No: OAS/WS/19/005)

1.1.1 The Committee received Report No: OAS/WS/19/005, from the Portfolio for Operations asking the Overview and Scrutiny Committee to commission a review of parking in West Suffolk; and sought the establishment of a West Suffolk Parking Review Group and adoption of the proposed Terms of Reference.

1.1.2 As in previous reviews, all car parks that are owned or managed by the council will be included within the scope and this time, the review will also consider on-street parking capacity. This was required given our imminent responsibility for Civil Parking Enforcement and our commitment to delivering local integrated parking plans.

1.1.3 The proposed Terms of Reference for the Review Group is to:

- (1) Review national/local trends and policy, and evaluate the current performance of the parking service across all locations, including usage, condition of the car parks, the quality of service delivery, enforcement, parking incentives and customer feedback.
- (2) Develop strategic aims and objectives for parking in West Suffolk with local parking plans aligned with on-street provision.
- (3) Consider the imminent service changes arising from the implementation of Civil Parking Enforcement and the impact on parking behaviour.
- (4) Consider current levels of occupancy, future capacity projections and any interventions that may be needed now and over the long term.
- (5) Assess park and walk and the flexible payment system currently being trailed in Bury St Edmunds.
- (6) Review car park tariffs for the period of the Medium Term Financial Strategy, backed by consultation.
- (7) Identify service improvement and efficiencies.

The review will deliver the following outcomes:

- (1) An overarching strategy for parking across West Suffolk; individual place based parking plans for Bury St Edmunds, Haverhill, Newmarket, Mildenhall and Brandon; and a plan for other rural communities.
- (2) An effective, efficient and quality service.
- (3) Infrastructure and delivery of service that will support the viability of our town centres and keep pace with our growth aspirations.

(4) Income and saving opportunities.

- 1.1.4 It is proposed that the Review Group will be set up to oversee this process that will comprise of two West Suffolk Council Members; a representative from the Performance and Audit Scrutiny Committee; a member representative from Suffolk County Council; the Chair and Vice-Chair of the Overview and Scrutiny Committee; and will be supported by the Portfolio Holder for Operations and relevant officers.
- 1.1.5 The Review Group would present its findings to the Overview and Scrutiny Committee on 14 November 2019.
- 1.1.6 The Committee considered the report in detail and asked a number of questions to which officers provide comprehensive responses, and

RESOLVED that:

- (1) The establishment of a Review Group to consider car parking in West Suffolk be approved.**
- (2) The Terms of Reference for the Review Group as set out in Paragraph 2.1 of the Report be approved.**
- (3) The Chair of the Overview and Scrutiny Committee in consultation with the Portfolio Holder for Operations be delegated to make appointments to the Car Parking Review Group.**

1.2 **Cabinet Decisions Plan (1 July 2019 to 31 May 2020) (Report No: OAS/WS/19/006)**

- 1.2.1 The Committee considered the latest version of the Cabinet Decisions Plan, covering the period 1 July 2019 to 31 May 2020. Members reviewed the Decisions Plan and asked questions, to which responses were provided.
- 1.2.2 In particular the Committee asked for more information on the *Western Way Development – Business Case*, in relation to what health provision would be available in the new Western Way Development, which the Democratic Services Officer (Scrutiny) agreed to follow up with the lead officer to seek a written response from the National Health Service (NHS).
- 1.2.3 There being no decision required, the Committee **noted** the contents of the Decisions Plan.

1.3 **Work Programme Update (Report No: OAS/WS/19/007)**

- 1.3.1 The Committee received and **noted** Report No: OAS/WS/19/007, which provided an update on the current status of the Committee's Work Programme for 2019-2020.

- 1.3.2 Then Committee **noted** that Councillor Sara Mildmay-White, Portfolio Holder for Housing would be in attendance at its meeting on Monday 2 September 2019 to present the West Suffolk Homelessness and Rough Sleeping Strategy. The Chair and Vice-Chair felt it would be good opportunity to also ask questions of the Portfolio Holder on a wider basis about housing delivery. Therefore, to enable the Portfolio Holder to prepare in advance of the meeting, the Democratic Services Officer (Scrutiny) would email Overview and Scrutiny members requesting that any questions be sent to her by a specified date.
- 1.3.3 The Committee as **noted** that it would receive a report from the West Suffolk Car Parking Review Group on 14 November 2019.

2. Background Papers

- 2.1.1 Report No: [OAS/WS/19/005](#) to the Overview and Scrutiny Committee: West Suffolk Parking Review 2019
- 2.1.2 Report No: [OAS/WS/19/006](#) and [Appendix 1](#) to the Overview and Scrutiny Committee: Cabinet Decisions Plan (1 July 2019 to 31 May 2020)
- 2.1.3 Report No: [OAS/WS/19/007](#) and [Appendix 1](#) to the Overview and Scrutiny Committee: Work Programme Update